

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, November 6, 2007**

The Brookings County Board of County Commissioners met in regular session on Tuesday, November 6, 2007 with the following members present: Don Larson, Mary Negstad, Deanna Santema, Dennis Falken and Emil Klavetter.

## **CALL TO ORDER**

Chairperson Klavetter called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Chairperson Klavetter declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the November 6, 2007 Commission Meeting, and the minutes from the October 30, 2007 Commission Meeting.

Travel/Education: Brenda Conn to attend flu clinics at Volga and Elkton schools on October 29, 2007 & November 13, 2007; Joyce Caugherty to work in the Hamlin County WIC office on November 9, 2007; Robert Hill & Dave Swisher to attend G318 Mitigation for Local Governments in Deadwood, SD from November 13-16, 2007; Cindy Schmit to attend Domestic Violence Institute in Sioux Falls, SD from December 4-6, 2007 and the SD Law Enforcement Coordinating Committee Conference in Sioux Falls, SD from November 13-15, 2007.

## **ROUTINE BUSINESS**

Extension Educator, Rose Stee met with the board to discuss the upcoming Community Leader meeting.

Director of Equalization, Joyce Dragseth met with the board to discuss estimated values and tax dollars for wind towers, the SDSU Innovation Campus tax exempt status, staff education, I-29 Corridor Legislative session, and an Ag Land Valuation meeting.

Sheriff, Martin Stanwick updated the board on the Sheriff's Association meeting, staff education, inmate counts, alcohol tax legislation, and the 24/7 client count.

Emergency Management Director, Todd Struwe met with the board to discuss School Safety Committee meetings, Pandemic Flu planning, grant funding and an upcoming LEDC meeting.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted, Chairperson Klavetter signed claims for the October 2007 Payroll Additives: AFLAC, insurance \$2,494.92; Avesis Incorporated, insurance \$1,079.23; Office of Child Support Enforcement, child support \$1,271.00; Delta Dental, insurance \$2,620.54; Flex One, unreimbursed

medical \$1,641.60; Fort Dearborn Life, life insurance \$585.70; Fort Dearborn Life, basic life insurance \$372.45; Garnishment \$625.81; Local Teamsters, union dues \$803.00; SDRS, retirement \$29,264.44; SDRS Supplemental, retirement \$1,555.00; EFTPS, payroll taxes \$55,534.77; Wellmark Blue Cross, insurance \$44,847.83.

Payroll totals for the month of October 2007 is as follows: Commission \$13441.72; Elections \$940.55; Auditor's Office \$7,888.41; Treasurer's Office \$12,568.22; States Attorney's Office \$21,804.76; Custodial Buildings \$3,713.86; Director of Equalization \$17,594.71; Register of Deeds \$7,523.82; Veteran's Service Officer \$4,046.73; Sheriff's Office \$34,490.75; County Jail \$34,766.95; Contract Law Enforcement \$7,571.13; Emergency Management \$6,154.86; Drainage \$1,521.21; Highway \$46,406.06; Welfare \$2,830.21; Community Health Nurses \$2,393.20; Women, Infants, & Children \$2,206.60; County Extension \$4,509.00; Weed Control \$8,259.62; Planning & Zoning \$4,963.20.

Motion by Falken, seconded by Negstad, to approve the following transfers as per budget appropriations for the Fourth Quarter of 2007: From General Fund 10100X4290911 to Emergency Management Fund 22600R3710000 for \$12,500.00; and from General Fund 10100x4294911 to Highway Road & Bridge 20100R4330311 for \$375,000.00. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion Carried.

### **REGULAR BUSINESS**

Motion by Santema, seconded by Negstad to approve a request for funding from the E911 board in the amount of \$700.00 to assist in moving equipment in the dispatch center. Roll Call Vote: Negstad "Aye," Santema "Aye," Falken "Aye," Larson "Aye," Klavetter "Aye." Motion Carried.

Commission Assistant/Human Resources Director, Stephanie Vogel met with the board to discuss correspondence received, personnel matters, and benefits open enrollment for employees.

Be it noted, the Board approved the following Personnel Actions: Annual Review: Susan Vander Wal from \$14.55 to 14.81; Voluntary Resignations: Mark Mathies, Part-time Deputy Sheriff and Don Lytle, GIS Intern.

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Falken had no report.

Commissioner Negstad reported on the Brookings City Manager candidate reception.

Commissioner Santema had no report.

Commissioner Larson had no report.

Commissioner Klavetter had no report.

### **ADJOURNMENT**

There being no further business, Chairperson Klavetter declared the regular meeting adjourned until 8:30am Tuesday, November 13, 2007.

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Krista Spence  
Deputy Auditor  
Brookings County Auditor's Office